

**MINUTES OF THE CORPORATION MEETING  
HELD ON 3 FEBRUARY 2023  
Warrington Campus**

**Present:**

Mervyn Ward	Chair
Andrew Bainbridge	Member
Martin Berman*	Member
Ben Brady	Staff Governor
Stephen Broomhead	Member
Robert Cox	Member
Andrew Ellams	Member
Melanie Hallett	Staff Governor
Sam Naylor	Member
Nichola Newton	Principal
Peter Scott	Member
Kirstie Simpson	Member

**In attendance:**

Rebecca Salisbury-Moss	Assistant Principal: Business Development and Growth
Michelle Seeley	Deputy Principal: Finance and Resources
Andrew Williams	Vice Principal: Curriculum
Laura Churchill	Clerk to the Corporation

\*remote attendance

**1 APOLOGIES FOR ABSENCE**

*For noting: to receive any apologies for absence*

- 1.1 Apologies for absence were received from Lucy Gardner, Geoff Spencer and Naomi Jones.

**2 DECLARATIONS OF INTEREST**

**For noting: members to declare any interests in items on the agenda**

There were no declarations of interest from members in any item on the agenda.

**3.1 Board Appointment**

*To consider and if so minded, approve the appointment of Caroline Rowley as a member of the Corporation and Finance and Resources Committee, on recommendation of the Search and Governance Committee*

- 3.1.1 Members discussed the proposed appointment of Ms Rowley and agreed based on her CV and interview with members of the Search and Governance Committee that her appointment would be incredibly beneficial to the Board.

It was **RESOLVED** that Caroline Rowley be appointed as a member of the Corporation and Finance and Resources Committee for a four-year term of office.

### **3.2 Projects Update**

*For information: to receive a verbal report on college projects*

3.2.1 The Deputy Principal: Finance and Resources ('DP:FR') explained that the ACCE project building work had now gone out to tender and 3 contractors had confirmed that they would be submitting bids. Members noted that sealed tenders would be opened in March with the Chair of the Corporation in attendance. The DP:FR outlined that the college were currently awaiting the outcome of the planning, although no problems were anticipated.

Q- A member asked whether there was confidence that the works required would fit within the funding envelope.

R- Members were informed that the build had been value engineered but should come within the funding envelope, although until the tenders came in, overspend was still a risk. Members noted that the college had gone out for a standard fixed contract.

3.2.2 The DP:FR reported that the volume of project work was particularly high and the impact on staff was being monitored.

Members **RECEIVED** a verbal update on college projects.

**The meeting closed at 9:10am.**