



**MINUTES OF THE CORPORATION MEETING
HELD ON 4 JULY 2022
At the Warrington Campus**

Present:

Mervyn Ward	Chair
Martin Berman	Member
Stephen Broomhead*	Member
Robert Cox	Member
Peter Fitzhenry	Member
Lucy Gardner	Member
Sam Naylor*	Member
Nichola Newton	Principal
Peter Scott	Member
Kirstie Simpson	Member
Geoff Spencer	Member
Sue Martin-Standley*	Member

In attendance:

Michelle Seeley	Deputy Principal: Finance and Resources
Cath Brierley	Assistant Principal: Business Collaboration and Growth
Rebecca Welch	Assistant Principal: Quality & MIS
Andrew Williams	Vice Principal: Curriculum
Laura Churchill	Clerk to the Corporation

*remote attendance

The meeting opened at 5.10pm

1 EXTERNAL GOVERNANCE REVIEW

1.1 Presentation from Chris Jones - External Review of Governance

For information: to receive a presentation from Chris Jones outlining the proposed approach to the external review of governance

1.1.2 The Clerk reported that due to unforeseen circumstances Mr Jones was unable to attend the meeting and therefore the Clerk would take members through agenda item 1.

1.1.3 Members were reminded that the Skills for Jobs Paper mandated that colleges conduct an external review of governance every three years, the findings of which must be published. It was explained that following an exercise researching providers of external reviews, the Principal, Chair and Clerk met with Mr Jones to discuss his offer and proposed approach to the external review. Members noted that the college had worked with Mr Jones in the past in his capacity as a member of the FE Commissioner team and also as the merger project manager and the feedback about Mr Jones had been exceptionally positive with staff commenting upon his professionalism, excellent advice

and insight. A member of the Corporation corroborated this and reported that Mr Jones was well known in the sector with an excellent reputation and measured approach.

- 1.1.4 The Clerk explained that Mr Jones was a qualified accountant, had been Principal of Calderdale College, a member of the FE Commissioner's team and also the interim CEO of Bradford College and upon considering the Department for Education's ('DfE') criteria for external reviewers, there was confidence that Mr Jones met all of the requirements and would be able to add significant value to the college by undertaking the review.

Q- A member questioned whether Mr Jones was suitably independent given that he had worked with the college in the past.

R- Members were informed that when Mr Jones worked with the college, it was a significant number of years ago in 2017 and prior, and that the Board and college had changed significantly in that time. It was also reported that when Mr Jones had worked with the college in the past, he had always maintained objectivity.

- 1.1.5 The Clerk explained that if Mr Jones was approved as the college's reviewer, the review would commence in the Autumn term 2022. Members' attention was drawn to the DfE guidance outlining the expected areas the review would cover. Following the meeting with Mr Jones, members noted that his proposed approach to meet the DfE requirements was to focus on three key areas: people, processes and procedures and practice. In light of this, there would be desktop work looking at Board minutes, policies, procedures, skills audits and the such like, observation of a committee and Board meeting and meetings with key individuals at the college.

Members **RECEIVED** a presentation from the Clerk outlining the proposed approach to the external review of governance

2 APOLOGIES FOR ABSENCE

For noting: to receive any apologies for absence

Apologies for absence were received from Andrew Bainbridge, Andrew Ellams, Peter Lloyd and Nicola Wilson.

3 DECLARATIONS OF INTEREST

For noting: members to declare any interests in items on the agenda

There were no declarations of interest from members in any item on the agenda.

1.2 External Review of Governance – Appointment of Reviewer

For resolution: to consider and approve the appointment of Chris Jones Consultancy to conduct the external review of governance, on recommendation from the Chair and Principal

It was **RESOLVED** that members approved the appointment of Chris Jones Consultancy to conduct the external review of governance, on recommendation from the Chair and Principal

1.3 External Review of Governance – Delegation of Approval for the Terms of Reference for the Review

For resolution: to consider and approve the delegation of approval of the external review Terms of Reference to a group of three governors, including the Principal and Chair

- 1.3.1 Mr Cox volunteered to be part of the working group to approve the external review terms of reference during the summer break.

It was **RESOLVED** that members approved the delegation of approval of the external review Terms of Reference to a group of three governors, including the Principal and Chair.

It was agreed that the agenda items would be taken out of turn to accommodate members who were unable to make the start of the meeting.

11 GOVERNANCE MATTERS

11.1 Report on the work of the Search and Governance Committee

For information:

- i) to receive and note an update from the Chair of the Search and Governance Committee on the work of the Committee*
- ii) to receive and note the unconfirmed minutes of the Committee held on 25 May 2022 (see appendix pack)*

11.1.1 Members noted that Mr Ellams had sent apologies and therefore the Clerk would take members through the governance matters section of the agenda.

11.1.2 The Clerk reported that the Search and Governance Committee had predominantly focused on the external review of governance and membership matters at the meeting of the Committee on 25 May. Formal thanks were expressed to Sue Martin-Standley for her excellent contribution to the Board, especially the Standards and Curriculum Committee. The Chair and Principal thanked Ms Martin-Standley for her offer to support the college with the self-assessment review ('SAR') panel meetings in the Autumn term.

11.2 Board Resignations (verbal)

For information: to receive and note the resignations of Ms Christine Kerr (date 4 May 2022) and Ms Sue Martin-Standley (date 31 August 2022).

11.2.1 Members expressed their well wishes to Ms Kerr and formally noted the incredibly valuable contribution she had made to the Board.

Members **RECEIVED** and **NOTED** the resignations of Ms Christine Kerr (date 4 May 2022) and Ms Sue Martin-Standley (date 31 August 2022)

11.3 Appointment of Mr Martin Sim as a co-opted member of the Standards and Curriculum Committee

For resolution: to consider and approve the appointment of Mr Sim as a co-opted governor, as recommended by the Search and Governance Committee

11.3.1 Members discussed that Mr Sim's incredibly valuable experience as an FE Commissioner and former Principal of Salford City College would be of great benefit to the Standards and Curriculum Committee and college as a whole. Members noted that Mr Sim had observed a meeting of the Standards and Curriculum Committee and made incredibly helpful contributions which were welcomed. It was discussed that as a result of Mr Sim's work commitments, he was unable to commit to becoming a full member of the governing body but members agreed that any contribution from Mr Sim would be welcomed. It was explained to members that the revised role description for

co-opted members had been recommended for approval by the Search and Governance Committee.

It was **RESOLVED** that members approved the appointment of Mr Sim as a co-opted governor, as recommended by the Search and Governance Committee

11.4 Role Descriptions

For resolution: to consider and approve the role descriptions for the Chair, Vice Chair, Chairs of Committees Co-opted Members and Members

It was **RESOLVED** that members approved the role descriptions for the Chair, Vice Chair, Chairs of Committees Co-opted Members and Members

11.5 Governance Actions in the Improvement Plan

For information: to receive and note an update on progress made against actions in the improvement plan

Members **RECEIVED** and **NOTED** an update on progress made against actions in the improvement plan.

11.6 Governor Attendance

For information: to receive and note an update on governor attendance at meetings

11.6.1 A part II meeting was opened to discuss individual governor attendance.

Members **RECEIVED** and **NOTED** an update on governor attendance at meetings.

11.7 Code of Conduct for Governors

For resolution: to consider and approve the revised Code of Conduct for Board members

11.7 The Clerk confirmed that the Eversheds' subscription was helpful in ensuring some of the constitutional documents for the Board were kept up to date. Members noted that the Code of Conduct for Governors was due to be updated and the model document proposed by Eversheds had been used as the basis for preparation of the document presented.

It was **RESOLVED** that members approved the revised Code of Conduct for Board members.

9 FINANCE MATTERS

9.1 Report on the work of the Finance and Resources Committee

For information:

- i) *to receive and note an update from the Chair of the Finance and Resources Committee on the work of the Committee,*
- ii) *to note the unconfirmed minutes of a meeting of the Committee held on 27 April 2022 and 20 June 2022 (see appendix pack)*

9.1.1 The Chair of the Finance and Resources Committee outlined that the Committee felt that the college was in a financially stable and steady position but that there were key pressures on the budget to be monitored including inflation and the pay position for staff. It was acknowledged that there was a tension between rewarding staff appropriately, attracting staff and retaining them and supporting with the cost of living increase versus maintaining the stability of the college and maintaining good financial health.

9.1.2 It was reported that the Committee had been pleased to note the growth in projected 16-18 numbers but remained concerned about the adult education budget. In respect of the

college financial return ('CFFR'), members were informed that the financial health remained good, however, there was concern about a possible change in the way financial health was calculated with an increased focus on EBITDA, which could change the college's position to requires improvement. Members noted that there was a significant amount of dissatisfaction across the sector about the proposed new financial reporting measures and feedback was being provided from many colleges.

9.2 Review of Financial Performance 2021/22 to-date

For discussion: to consider the reports on Financial Performance 2021/22 to date i.e. Management Accounts for period ending 31 May 2022

Members **CONSIDERED** the reports on Financial Performance to date.

9.3 Emerging College Budget for 2022/23 – 2024/25

For resolution: to consider and approve the emerging college budget for 2022/23-2024/25, as recommended by the Finance and Resources Committee

9.3.1 The Deputy Principal: Finance and Resources ('DP:FR') explained that the emerging budget contained some elements of known inflationary increases, however, there were likely to be some additional increases which the college were unaware of as yet. Members noted that in the main, the college were tied in to utility contracts until 2024 but other colleges had reported that some of their bills had gone up by £500,000.

9.3.2 Having viewed the Finance and Resources Committee draft minutes, members agreed that sufficient scrutiny had been given to the emerging budget and on that basis, the Board were happy to approve it.

It was **RESOLVED** that members approved the emerging college budget for 2022/23-2024/25, as recommended by the Finance and Resources Committee

9.4 CFFR Return

For resolution: to consider and approve the CFFR return for the college ahead of the deadline on 31 July 2022, as recommended by the Finance and Resources Committee

It was **RESOLVED** that members approved the CFFR return for the college ahead of the deadline on 31 July 2022, as recommended by the Finance and Resources Committee

9.5 Pay Award Update 2022/23

For discussion: to consider the most recent information and discussions about the pay award for 2022/23

9.5.1 The DP:FR updated members on the latest pay discussions and it was reported that a meeting had been held with the regional UCU union rep which had been constructive. It was explained that the union wanted the college to reach a considered decision about and therefore there were no firm conclusions at this stage. The AoC suggested pay award was shared with members and members noted that the college were unable to afford at present the AoC recommended pay increase of 2.5%. The DP:FR shared that the college had proposed a number of scenarios to the unions which focused on weighting support towards the lower paid members of staff with an overall provision in the budget for a 2% increase. Members were appraised of the union's request to see plans for the future regarding pay, including pay scales for business support members of staff.

Members **CONSIDERED** the most recent information and discussions about the pay award for 2022/23

9.6 Financial Regulations

For resolution: to consider and approve the Financial Regulations, as recommended by the Finance and Resources Committee

It was **RESOLVED** that members approved the Financial Regulations, as recommended by the Finance and Resources Committee

9.7 College Security

For resolution: to consider and approve the purchase of a college security barrier system for the college

9.7.1 Members were informed that a proposal for the purchase of security barriers had been taken to the Finance and Resources Committee for the first phase of the installation at main reception, and that the committee had asked to see an estimation for the cost of the whole project, given that installing barriers at main reception would in effect be committing the college to the whole project in order to increase security across the campus.

9.7.2 The DP:FR outlined that the cost of the whole system would be around £400k which was a sizeable investment, however, the work would be done piecemeal over a period of time.

Q- A member asked whether the college considered employing people to increase site security.

R- Members were informed that the college did have security staff in place already.

Q- A member asked whether the security barriers would negate the need for security staff.

R- Members noted that the barriers would be installed in addition to the security staff.

Q- A member asked whether the system would record attendance.

R- It was reported that monitoring of attendance could be facilitated but that it was an additional package which would need to be purchased.

It was **RESOLVED** that members approved the purchase of a college security barrier system for the college.

4 MINUTES OF PREVIOUS MEETING

4.1 For resolution: to approve the minutes of the meeting held on 21 March 2022

It was **RESOLVED** that members approved the minutes of the meeting held on 21 March 2022

4.2 For resolution: to approve the minutes of the meeting held on 8 June 2022

It was **RESOLVED** that members approved the minutes of the meeting held on 8 June 2022

5 MATTERS ARISING

For discussion: to consider Actions Log and any other matters arising from above

Members **CONSIDERED** the action log and other matters arising.

6.2 CHAIR'S ACTIONS

For resolution: to approve any actions taken by the Chair on behalf of the Corporation since the last meeting

For resolution: to ratify the action taken by the Chair the week commencing the 9 May 2022 to approve the Skills Development Fund Bid (Round 2)

It was **RESOLVED** that members ratified the action taken by the Chair on 9 May 2022 to approve the Skills Development Fund Bid (Round 2).

7 STRATEGIC MATTERS

7.1 Principal's Report

For information: to receive an update report from the Principal, including ONS review, Ofsted update and staffing update

- 7.1 The Principal referenced the Office for National Statistics' review of the potential reclassification of colleges and discussed the risk that colleges would lose their ability to make some decisions at board level. It was also discussed that there were other potential risks such as not being able to retain surpluses or borrow. Members noted that the outcome of the review would likely be heard in September.
- 7.2 Members were taken through the Principal's presentation and agreed that the values and strategic aims were appropriate. Members were informed that the strategic aims would be presented to the Board for formal approval in the Autumn term.
- Q- A member asked whether partnerships should be made more explicit in the college's aims given its high priority
- R- Members noted that partnerships would be made more explicit within the values which drive behaviour.

ACTION 1 – Principal to make partnerships more explicit within the college's values.

- 7.3 The Principal reported to members that Cath Brierley, Assistant Principal: Business Collaboration and Growth had secured a position as Deputy Principal at Stoke-on-Trent College and would therefore be leaving the college in August. Members expressed their thanks to Cath for all of her hard work, particularly with the college's apprenticeship provision.
- 7.4 The Principal appraised members of the proposed structure for the college following Ms Brierley's resignation, including the moving of apprenticeships and English and maths to sit under Andrew Williams and the areas of business responsiveness and growth under Michelle Seeley, allowing the Principal to focus on the teaching and learning and safeguarding elements of the college provision.
- Q- A member asked who would be managing apprenticeships under Andrew Williams.

R- Members were informed that Andrew Atkin would be managing apprenticeships.

Members **RECEIVED** an update report from the Principal, including ONS review, Ofsted update and staffing update

7.2 Update on Strategy Day Actions

For information: to receive an update on the progress against the actions agreed at the strategy morning held on 11 February 2022

Members **RECEIVED** an update on the progress against the actions agreed at the strategy morning held on 11 February 2022

7.3 Development Plan

For discussion: to consider an in-year progress report

7.3 Members noted that destinations data was particularly strong, along with student satisfaction. Members were informed that there was a concern around retention and the impact that this may have on achievement. In respect of predicted achievement, members were informed that predications put the college at or above provider group average based on last year's statistics. The Assistant Principal: Quality and MIS ('AP:QM') notified the Board that national average data would be published in February/March.

Q- A member asked for the apprenticeship prediction.

R- Members were informed that the predication was 57% and that the provider group average ('PGA') for last year was 57.7%, however, the expectation was that the PGA would fall for 21/22.

7.4 In respect of apprenticeships, members were appraised of the fact that apprenticeships were now 4-year programmes which was a significant period of time to keep learners engaged for. Members noted that the deadline for apprenticeship achievement was the 31 July and all learners due to complete had a plan in place to try and ensure maximum achievement.

Steven Broomhead left the meeting at 6:00pm.

Members **CONSIDERED** an in-year progress report on the development plan.

7.4 College KPIs

For discussion: to consider an in-year position report

ACTION 2 – members requested that where there were large variances with KPIs, that an explanation for the variance be provided on the cover sheet to the papers.

7.4.1 Members noted that where there was a large variance in regards to value added it represented the college's aspiration to be in the top 10% nationally. Members were informed that 45% was still a good position, however, the college wanted to be ahead of that.

Q- A member asked whether the college was too aspirational in regards to its target for value added.

- R- Members were informed that the college did not feel it was too aspirational, however, the explanation for variances would be provided to members.

Members **CONSIDERED** an in-year KPI report.

7.5 College Risk Register

For discussion: to consider an in-year position report

Members **CONSIDERED** an in-year report on the college's risks

7.6 College Projects Update

For discussion: to consider an update report

- 7.6.1 The DP:FR reported that the ACCE project planning application had been submitted on 4 July and that there was a 13-week expected wait for the outcome. Members were informed that there had been a Sport England flag raised on the land although the land had never been used for sporting purposes, it was just within the red line boundary.

Members **RECEIVED** a project update report.

7.7 Institute of Technology Update (Verbal)

For discussion: to consider an update on the Institute of Technology

- 7.7.1 Members were informed that there was a delay with the Institute of Technology ('IoT') as a consequence of the significant increases in costs resulting in an overspend on the original bid of approximately 35%. Members noted that a value engineering exercise had been undertaken to reduce the costs which meant relooking at the elements of delivery at the Winsford campus given the DfE's refusal to accept any overspend. The DP:FR explained that the media rooms had been reduced from 3 to 1 and that there had been some scaling back of work on the exterior of the property. Comment was made that there had had to be a reduction in the curriculum offer as a consequence of having to reduce the ability to displace learners.
- 7.7.2 The DP:FR explained that the DfE spreadsheet had rejected the current mix of level 3, 4 and 5 learners across the whole IoT but that the college were not prepared to increase the number of level 4 and 5 learners and set targets which the college would not realistically meet.
- Q- A member asked whether the IoT bid was in danger of being cut back so significantly that it no longer bore any resemblance to the original bid.
- R- Members were informed that it was a concern and the curriculum offer now looked significantly different from the original proposal two years ago.
- 7.7.3 In respect of the legal advice, members were made aware that there had not been any clarification as yet in regards to clawback of funds in the event of missed targets.
- Q- A member asked what the plans were for the Winsford campus if the IoT did not go ahead.
- R- Members were informed that Winsford was really important to the college and needed a clear identity. It was discussed that in the past, the Winsford campus had always been financially viable with a relatively small number of learners, however, with the substantial increase in running costs, this would need to be reviewed.

ACTION 3 – Principal to present a paper to the Board in the Autumn term 2022 regarding the future of the Winsford campus.

- 7.7.4 The Clerk reported that the IoT project manager had requested that delegation of authority be granted to the Principal and Chair to approve the IoT Commercial and Capital agreements over the summer. The Clerk advised that given the level of risk and uncertainty surrounding the IoT, that authority be delegated to the Finance and Resources Committee.

It was **RESOLVED** that members delegated authority for the approval of the Commercial and Capital Agreements for the IoT to the Finance and Resources Committee.

- 7.4.5 Members were informed that the DfE IoT visit scheduled for the week commencing 4 July 2022 had been postponed.

Members **CONSIDERED** an update on the Institute of Technology.

7.8 Governor activity feedback

For discussion: to receive an update from governors in respect of events attended (cpd, safeguarding committee, apprenticeship open days etc)

- 7.8.1 Members noted that the Chair of the Corporation had been asked to Chair the AoC Chairs of Audit and Finance meeting and that the presentation delivered to the meeting from Julian Gravatt was incredibly insightful and helpful.

Kirstie Simpson joined the meeting at 6:30pm.

Sue Martin-Standley left the meeting at 6:30pm.

- 7.8.2 Members noted that Mr Ward had been made a member of the AoC Governors' Council.

Members **RECEIVED** an update from governors in respect of events attended (cpd, safeguarding committee, apprenticeship open days etc)

10 AUDIT MATTERS

10.1 Report on the work of the Audit Committee

For information:

- i) *to receive and note an update from the Chair of the Audit Committee on the work of the Committee*
- ii) *to receive and note the unconfirmed minutes of the Committee held on 8 June 2022 (see appendix pack)*

- 10.1 The Chair of the Audit Committee explained that the Committee had recommended for approval the internal audit strategy and external audit strategy. In respect of the main work of the committee, it was reported that attention had been focused on the risk register, in particular the risk around safeguarding and the recruitment and retention of staff. Members also noted that the Committee had expressed concern over the findings in the internal audit cyber security report and therefore the report was presented to the full Corporation for consideration.

10.2 Cyber Security Internal Audit Report

For discussion: to consider a report received by the Audit Committee and the progress against the actions

10.2.1 Members noted that in response to the internal audit piece of work, cyber security training would now be mandatory for staff and that any phishing exercises would also automatically generate training requirements.

ACTION 4 – Clerk to contact IT manager to ensure that governors are requested to take part in cyber security training for the academic year 2022/23.

Members **CONSIDERED** a report received by the Audit Committee and the progress against the actions

10.3 Internal Audit Strategy

For resolution: to consider and approve the internal audit strategy 2021-24, including the operational plan 2022-23, as recommended by the Audit Committee

It was **RESOLVED** that members approved the internal audit strategy 2021-24, including the operational plan 22-23 as recommended by the Audit Committee.

10.4 External Audit Strategy

For resolution: to consider and approve the external audit strategy 2022-23, as recommended by the Audit Committee

It was **RESOLVED** that members approved the external audit strategy 2022-23, as recommended by the Audit Committee

10.5 ESFA Regularity Self-Assessment Questionnaire

For resolution: to consider and approve the ESFA regularity self-assessment questionnaire, as recommended by the Audit Committee

It was **RESOLVED** that members approved the ESFA regularity self-assessment questionnaire, as recommended by the Audit Committee

8 CURRICULUM AND QUALITY MATTERS

8.1 Report on the work of the Standards and Curriculum Committee

For information:

- i) to receive and note an update from the Chair of the Standards and Curriculum Committee on the work of the Committee**
- ii) to note the unconfirmed minutes of a meeting of the Committee held on 22 June 2022 (see appendix pack)**

8.1.1 The Chair of the Standards and Curriculum Committee reported that the Committee had focused on the feedback from external consultants at the last meeting and had requested that a progress report against actions be presented to the November meeting. Members noted that the Committee were pleased to be appraised of Marina Gaze's feedback about the EPYP provision which she concluded was good and also the positive improvement in apprenticeships in the 8 week period between Ms Gaze's visits. It was explained that the Committee had considered the importance of learner and stakeholder voice and were looking for additional ways to engage with learners in the new academic year. Following scrutiny of the Complaints and Compliments paper, the Board noted that the Committee had challenged whether the college were using

complaints as a developmental tool and not being defensive when dealing with complaints.

8.2 Feedback from external consultancy visits

For discussion: to consider an update on feedback from external consultancy visits

- 8.2.1 Members were informed that the college had received valuable feedback from the two external consultants engaged to work with the college and the action points would be incorporated within the development plan and reported to governors. Members noted that the AP:QS had already worked with curriculum areas to address some of the action points so that new procedures and practices were in place ready for September. Members were appraised of the revised time frame for the self-assessment review panels with panels now commencing earlier at the end of September 2022.

Members **CONSIDERED** an update on feedback from external consultancy visits.

8.3 Curriculum Planning

For discussion: to consider a report on the curriculum planning for 2022/23

Members **CONSIDERED** a report on the curriculum planning for 2022/23

8.4 HE Student Protection Plan

For resolution: to consider and approve the HE student protection plan, as recommended by the Standards and Curriculum Committee

It was **RESOLVED** that members approved the HE Student Protection Plan, recommended by the Standards and Curriculum Committee

8.5 Self-assessment 2021/22 and Quality Improvement Plan

For information: to note the arrangements for self-assessment 2021/22 and the Quality Improvement Plan

Members **NOTED** the arrangements for self-assessment 2021/22 and the Quality Improvement Plan

8.6 Ofsted Inspection Framework update - Verbal

For information: to receive and note an update on the changes to the Ofsted inspection regime commencing in September 2022

- 8.6.1 Members noted that under the new Ofsted inspection framework from September 2022, there would be a judgement on how well the college met local skills needs. Members were appraised that there would not be a grade but judgement made against the college's ability to meet local needs. It was reported that there would be two inspectors on site assessing the college's ability to meet local need and that the college could appoint a second nominee for this element of the inspection which would be led by Andrew Williams. Members were notified that a group of governors would also be expected to meet with Ofsted inspectors in respect of this new requirement and that a notice period of 5 or 6 days would be given.

ACTION 5 – Governors to be invited to steering group meetings from September 2022.

ACTION 6 – Stakeholder mapping exercise to be shared with the Board at the October strategy meeting.

Q- A member asked in respect of de-funded qualifications whether the college was impacted.

R- Members were informed that there were some gaps which were currently under review.

Members **RECEIVED** and **NOTED** an update on the changes to the Ofsted inspection regime commencing in September 2022

12 POLICY REVIEWS

For resolution: to consider and approve the following policies:

- 12.1 *Equality, Diversity and Inclusion Policy 2022/23 (as recommended by the Standards and Curriculum Committee)*
- 12.2 *Safeguarding Policy (as recommended by the Standards and Curriculum Committee)*
- 12.3 *Data Protection Policy (as recommended by the Audit Committee)*
- 12.4 *Freedom of Information Policy (as recommended by the Audit Committee)*
- 12.5 *Health and Safety Policy (as recommended by the Audit Committee)*
- 12.6 *Subcontracting Policy (as recommended by the Finance and Resources Committee)*
- 12.7 *Fraud Policy (as recommended by the Audit Committee)*

It was RESOLVED that members approved the following policies:

- 12.1 Equality, Diversity and Inclusion Policy 2022/23 (as recommended by the Standards and Curriculum Committee)
- 12.2 Safeguarding Policy (as recommended by the Standards and Curriculum Committee)
- 12.3 Data Protection Policy (as recommended by the Audit Committee)
- 12.4 Freedom of Information Policy (as recommended by the Audit Committee)
- 12.5 Health and Safety Policy (as recommended by the Audit Committee)
- 12.6 Subcontracting Policy (as recommended by the Finance and Resources Committee)
- 12.7 Fraud Policy (as recommended by the Audit Committee)

13 DATE AND TIME OF NEXT MEETING

For information: to note that the next meeting of the Corporation will take place on Wednesday 28 September 2022 at 8am

The meeting closed at 7pm.